

## CAPE BRETON REGIONAL MUNICIPALITY

### ***Spare Transit Operator(s) - Pool Casual/Spare***

**JOB SCOPE:** Reporting to the Supervisor of Transit performs the task of operation of a multi-passenger vehicle over assigned routes in a safe and prudent manner. Performs necessary visual inspection of vehicle; collects appropriate fares for service and securely maintains until deposited; communicates with patrons in a polite, knowledgeable manner.

**BARGAINING UNIT:** CUPE Local 759

**SALARY:** \$29.31 / hour

**MINIMUM QUALIFICATIONS:** **(Must include copies of the items listed below)**

- Grade 12 or equivalent.
- Must possess, and maintain, a valid Class 2 Nova Scotia driver's license with air brake endorsement.
- Drivers' abstract indicating an acceptable driving record.
- Successful completion of Professional Driver Improvement Course (PDIC) upon hiring is mandatory.
- Criminal Records Check verification is required as a condition of employment. Vulnerable sector check may also be required for those working with vulnerable populations.
- Medical assessments including but not limited to physical, vision, and hearing tests may be required. The assessments must show the capacity of performing tasks of the classification. This will take place at a later date.

**PREFERRED QUALIFICATIONS:**

- A minimum of 1 year bus driving experience
- Emergency First Aid/CPR
- WHMIS/GHS Training

**CLOSING DATE FOR APPLICATIONS: Wednesday, February 10th, 2026, 4:00PM**

**Positions will be awarded as vacancies become available**

Applications quoting **Competition Reference #26.02-E** should be submitted via any one of the following:

**In-person or drop-box:**

Human Resources Department, Cape Breton Regional Municipality, 320 Esplanade, Suite 303, Sydney, Nova Scotia B1P7B9

**Fax:** 902-563-5582 or **E-mail:** jobapplications@cbrm.ns.ca

Although we thank all applicants for their submissions, we will respond only to those we wish to interview.

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*CBRM is committed to the principles of Employment Equity and Inclusivity. We encourage applications from designated groups, including but not limited to women, visible minorities, indigenous peoples, members of the 2SLGBTQIA+ community, and persons with disabilities. CBRM encourages the need for respect, integrity, diversity, accountability, and the public good.*



### **JOB DESCRIPTION**

<b>Position Title /Classification:</b>	Transit Operator		
<b>Department:</b>	Transit	<b>Location:</b>	Transit Building
<b>Reporting to:</b>	Supervisor, Transit	<b>Bargaining Unit:</b>	CUPE 759
<b>Salary:</b>	\$29.31 / hour		

### **JOB SCOPE**

Reporting to the Supervisor of Transit performs the task of operation of a multi-passenger vehicle over assigned routes in a safe and prudent manner. Performs necessary visual inspection of vehicle; collects appropriate fares for service and securely maintains until deposited; communicates with patrons in a polite, knowledgeable manner.

### **MAIN FUNCTIONS**

- To operate a motorized passenger vehicle in a safe and prudent manner while observing the rules and regulations of the Motor Carrier Act, the Motor Vehicle Act and any other rules and regulations and policies governing the transportation of people and operation of a motor vehicle.
- Communicates with mechanical and maintenance staff re the maintenance and repair of transit vehicles.
- Communicates with dispatcher on issues of route selection, vehicle operation and other related duties.
- Collects appropriate fares for service and securely maintains until deposit at designated location.
- Communicates with patrons in a polite, knowledgeable manner.
- Performs necessary visual inspection of vehicle prior to leaving transit facility.

### **MINIMUM QUALIFICATIONS**

- Grade 12 or equivalent.
- Must possess, and maintain, a valid Class 2 Nova Scotia driver's license with air brake endorsement.
- Drivers' abstract indicating an acceptable driving record.
- Successful completion of Professional Driver Improvement Course (PDIC) upon hiring is mandatory.
- Criminal Records Check verification is required as a condition of employment. Vulnerable sector check may also be required for those working with vulnerable populations.
- Medical assessments including but not limited to physical, vision, and hearing tests may be required. The assessments must show the capacity of performing tasks of the classification. This will take place at a later date.

### **PREFERRED QUALIFICATIONS**

- A minimum of 1 year bus driving experience
- Emergency First Aid/CPR
- WHMIS/GHS Training

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Ability to communicate effectively in a courteous manner.
- Ability to administer basic first aid treatment.
- Ability to function in a sometimes-disruptive environment.
- Ability to perform routine vehicle maintenance functions such as replacing light bulbs, etc.
- Knowledge of, or willing to be trained, in the following:
  - Knowledge of streets and geography of Transit service area.
  - Knowledge of rules and regulations of the Motor Carrier Act
  - Knowledge of entire Transit Service System.
  - Ability to operate a two-way radio system would be an asset.