



Section A – General Information

Project Type(s) _____ Residential Non-Residential

Demolition - **Section C** Renovation - **Section D** Tent Permit- **Section E** Addition - **Section F** Conversion/Change of Use - **Section G** New Construction - **Section H** Place/Locate -**Section I** Development Permit - **Section J** Residential Accessory Building - **Section K** Swimming Pool/Fence - **Section L** Deck Only - **Section M** Power Connection - **Section N**

Civic Address: _____ Yes No N/A Municipal Sewer Yes No N/A Work Commenced Without A Permit

PID(s): _____ Plans Submitted By Paper PDF N/A

Project Description: _____

Municipal Water Yes No N/A Municipal Sewer Yes No N/A Work Commenced Without A Permit

Other Building(s) on lot (required)? Yes No

Building 1 Type _____ Size (sq. m) _____ Height (m) _____

Building 2 Type _____ Size (sq. m) _____ Height (m) _____

Section B – Contact Information

Correspondence to: **Applicant (Required)**

Owner (Required)

Contractor

Name :
(first, last) _____

Address: _____

Community: _____

Postal Code: _____

Phone: _____

Mobile: _____

E-mail: _____

Section C – Building Demolition

Is this a CBRM Tendered Demo? Yes No

Method used to Demolish: _____

Hazard Assessment Completed ? Yes No

Hazard Assessment Provided ? Yes No

Location where Material CBRM Other (Name of facility / address below)

Start Date _____ End Date _____

will be disposed of: _____

Section D – Building Renovation

Building Plan Provided, if applicable

Deck Included Yes No

New Foundation Yes No

Structural Renovation Yes No

Value of Work _____

Ventilation Included Yes No

Confirm Engineers Stamp on Drawing

Building Type: _____

of new Plumbing fixtures: _____

Air Conditioning Included Yes No

Heating Included Yes No

A Structural Renovation is generally a renovation that involves the supporting of the floor, ceiling, or roof.

If yes, enter Heating Type _____

Section E – Tent Permit

Site Plan Provided

Fabric Certification Provided

Is there Electrical Service? Yes No

Is Alcohol being served? Yes No

Floor Plan Provided

Is there Food Preparation in Tent? Yes No

Is heat supplied? Yes No

Fabric Certification is the fabric covering rating on the tent

Section F – Building Addition

Site Plan Provided, if Applicable

Deck Included Yes No

Additional Bedrooms _____

Addition Area (sq m) _____

Building Plans Provided , if Applicable

Building Type: _____

of Storeys _____

Value of Work _____

Corner Lot Yes No

of Units Before _____ After _____

Height (m) _____

of New Plumbing Fixtures If New Plumbing Fixtures, Confirm QP Report Provided

Section G – Building Conversion/Change of Use**Building Type**

Site Plan provided
 Building Plans provided
 # of Storeys _____
 Height (m) _____

Before _____
After _____

of Bedrooms _____

Deck Included Yes No

Value of Work: _____

Site access by Provincial street? Yes No

If YES, Access Permit provided

of new Plumbing Fixtures _____

of Units Before _____ After _____

Total Floor Area of Building (sq. m) _____

Floor Area of Conversion (sq. m) _____

Section H – Building New Construction

Site Preparation Shed Only
 Recreational Vehicle & Power Shed
 Site Plan provided
 Building Plans provided
 Confirm Engineers Stamp is on Building Plans, if applicable

Is Deck Included? Yes No
Is it on a Corner Lot? Yes No
Building Type _____
Heating Type _____
New Foundation Yes No

Total Floor Area (sq m) _____
of Storeys _____
Height (m) _____
of Units _____
Site access by Provincial street? Yes No

of new Plumbing Fixtures _____
 If New Plumbing Fixtures, Confirm QP
of Bedrooms _____
 If YES, Access Permit provided

Section I – Building Place/Locate

Building Plans provided
 Floor Plan provided
 Site Plan provided
Site access by Provincial street? Yes No
 If YES, Access Permit provided

What are you Trying to Locate?
 New Mobile Home
 New Modular Home
 New Two Unit Dwelling
 Relocate Existing Building
If relocate, enter Existing Building
Type: _____

Where will the Building be located?
 Mobile Home Park
 Private Property
Is it on a Corner Lot?
 Yes No

Serial#: _____ Height (m) _____
Factory Model _____ # of Storeys _____
Total Floor Area (sq. m) _____ # of new Plumbing Fixtures _____
Dimensions _____
Value of Work _____ Is Deck Included?
 Yes No

Section J – Development Permit

Site Plan provided
 TELCO Tower
 Recreational Vehicle
 Wind Turbine
 Sign
 Other

Structure Type
Turbine Height (m) _____
of Turbines _____
Site access by Provincial street? Yes No
 If yes, Access Permit provided

Please Describe Land Use

Section K – Residential Accessory Building

Site Plan provided
Is it on a Concrete Slab?
 Yes No

Total Floor Area (sq. m) _____
 Confirm Building Plans Provided
(if area is greater than 53 sq. m)

of Storeys _____ # of new Plumbing Fixtures _____
Height (m) _____

Section L – Swimming Pool/Fence

Above Ground Pool? Yes No Value of Work _____

Section M – Deck Only

Total Area (sq m). _____ Value of Work _____

Wooden Deck Information sheet provided

OR Building Plans and Site Plan Provided

I _____ (name) certify that:

1. The information contained in this application, attached plans and other documentation, is true to the best of my knowledge.
2. If the owner is a corporation, partnership, or individual other than myself, I have been authorized to sign on their behalf.
3. I understand that this application is not a permit and does not authorize the applicant to proceed with any work until such time as the permit is issued.

Date

Signature