



Cape Breton Regional Municipality

320 Esplanade, Sydney, N.S. B1P 7B9

Application for Zoning Confirmation and/or Municipal Clearance Letter

Please indicate Requested Information:

- | | | |
|--|--|---|
| <input type="checkbox"/> Zoning Confirmation
\$50.00+ HST (\$57.00) Per PID No. | <input type="checkbox"/> Zoning Confirmation for
Accommodation Host
<i>*Complete accommodation host table</i>
\$50.00+ HST (\$57.00) Per PID No. | <input type="checkbox"/> Municipal Clearance Letter
\$50.00 + HST (\$57.00) Per PID
No. (Outstanding building code
orders, bylaw orders and Fire
code violations) |
|--|--|---|

Property Information

Civic Address (where applicable): _____
PID No. _____

Applicant Information

Contact/Company Name _____
Mailing Address _____
Phone _____ Postal Code _____
Email _____

How shall we notify you once the process is complete? (Check mark and complete)

- ☐ Call for Pick-up ☐ Mail Results ☐ Email Results

Zoning Confirmation – Accommodation Host

Complete this section only if you are requesting a zoning confirmation for an **accommodation host**

Structures Requiring Confirmation

	Building Type (Dwelling, Garage, etc.)	Number of Units in building	Number of units being applied for
Building 1			
Building 2			
Building 3			
Building 4			

There is a fee of \$50.00 + HST (\$57.00) for each Zoning Confirmation Letter and Municipal Clearance Letter. This fee is **Per PID No.** Letters will not be issued until payment is received. Payment can be made along with application form, at the Customer Service Centre at 320 Esplanade via cash or cheque. Payment by cheque may also be mailed to the address at the top of this page. Requests will be completed within 14 days of payment being received.

Signature: _____ Date: _____